

# **BLOSSBURG BOROUGH REORGANIZATION COUNCIL MEETING**

## **January 3, 2006**

Pledge of Allegiance recited.

As required by the Borough Code, Mayor John Backman called Blossburg Borough Council Reorganization Meeting to order at 6:30 P.M. in the Council Room of the Borough Building, 245 Main Street, Blossburg, PA.

**Attendance:** Councilmembers Jerome Ogden, Tonya McNamara, Raymond Kaminski, (absent, James Holleman), Cheryl Bubacz, James Bogaczyk, Thomas Bogaczyk; Mayor John Backman; Borough Solicitor Patrick Barrett; Borough Manager George D. Lloyd; Borough Secretary Mary Signor.

**Guests:** Brendyn Stager.

**Oath:** Mayor John Backman (having been sworn in earlier today by District Justice James E. Carlson, District Justice Court 04-3-03) administered the Oath to newly elected Councilmembers:

Jerome L. Ogden, Cheryl L. Bubacz, James J. Bogaczyk, Thomas R. Bogaczyk  
(Each elected 4-year terms).  
All terms were result of the elections.

According to the requirements of Borough Codes, the Mayor conducted the election of Council President:

**Nomination Council President:** Jerome Ogden; motion of Tonya McNamara; second, Cheryl Bubacz.  
All in favor.

Newly elected President Jerome Ogden presided over the other elections and appointments.

**Nomination Council Vice-President:** Tonya McNamara; motion of Raymond Kaminski; second, Thomas Bogaczyk. All in favor.

**Appointment of Borough Secretary-Treasurer:** Mary Signor; motion of Thomas Bogaczyk; second, Raymond Kaminski. All in favor.

**Appointment of Tax Collector for the collection of EMST (Emergency and Municipal Services Tax):** Dorothy Rakoski; motion of Raymond Kaminski; second, Thomas Bogaczyk. All in favor.

**Depository for Blossburg Borough:** First Citizens National Bank (FCNB); motion of Raymond Kaminski; second, Cheryl Bubacz. All in favor.

**Vehicle, Liability and Workers' Compensation Insurance Carrier:** Gannon Associates; motion of Thomas Bogaczyk; second, Raymond Kaminski. All in favor.

**Committees of Council:** All Committees to remain the same, although some Councilmembers changed Committees.

Committees of Council:**GARBAGE: REDEVELOPMENT: SEWER: WATER:**

Tonya McNamara	133 South Williamson Road	638-3112
Thomas Bogaczyk	307 Granger Street	638-3688
James Bogaczyk	338 North Williamson Road	638-2933

**BUDGET:**

Jerome Ogden	262 South Williamson Road	638-2296
Raymond Kaminski	242 South Williamson Road	638-3065
James Holleman	119 Granger Street	638-2527
Thomas Bogaczyk	307 Granger Street	638-3688
James Bogaczyk	338 North Williamson Road	638-2933

**STREETS & ROADS: PROPERTY & BOROUGH EQUIPMENT:**

Jerome Ogden	262 South Williamson Road	638-2296
Raymond Kaminski	242 South Williamson Road	638-3065
Tonya McNamara	113 South Williamson Road	638-3112
James Holleman	119 Granger Street	638-2527

**LIBRARY:**

Tonya McNamara	113 South Williamson Road	638-3112
Cheryl Bubacz	236 South Williamson Road	638-3106
Thomas Bogaczyk	307 Granger Street	638-3688

**POLICE:**

Jerome Ogden	262 South Williamson Road	638-2296
James Holleman	119 Granger Street	638-2527
Cheryl Bubacz	236 South Williamson Road	638-3106
Thomas Bogaczyk	307 Granger Street	638-3688
James Bogaczyk	338 North Williamson Road	638-2933

**FIRE:**

Raymond Kaminski	242 South Williamson Road	638-3065
Tonya McNamara	113 South Williamson Road	638-3112
Cheryl Bubacz	236 South Williamson Road	638-3106

**RECREATION:**

Raymond Kaminski	242 South Williamson Road	638-3065
George Lloyd	205 South Williamson Road	638-2836

**TELEVISION:**

Raymond Kaminski	242 South Williamson Road	638-3065
James Bogaczyk	338 North Williamson Road	638-2933

**KCC:**

Tonya McNamara	113 South Williamson Road	638-3112
Cheryl Bubacz	236 South Williamson Road	638-3106

**MONUMENT:**

Jerome Ogden	262 South Williamson Road	638-2296
Raymond Kaminski	242 South Williamson Road	638-3065
James Holleman	119 Granger Street	638-2527

**SHADE TREE COMMISSION:**

Raymond Kaminski	242 South Williamson Road	638-3065
Martha Bastian	301 Granger Street	638-3293
Janford McCauley	120 Main Street	638-2759

**VACANCY BOARD:**

Anthony Lupkowski	209 Ruah Street	638-2306
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Tonya McNamara to contact Blossburg Fire Department to setup a special Fire Committee meeting. The purpose of the meeting will be to discuss a few concerns Councilmembers have.

James Bogaczyk noted Municipal Authority, Planning Commission, Zoning Hearing Board, Shade Tree Commission and Recreation Board members are to be appointed by Council for a specific period of time. Before a member's term is up, Council should contact the person and ask if they are interested in serving another term. Mr. Bogaczyk feels there should be an established sequence and if a person goes off a Committee / Board the position should go before Council. It is Council's responsibility to find a person for the vacant position. President Jerome Ogden requested a list of Committee / Board members be presented for the January 9, 2006 regular scheduled Council meeting.

Borough Manager George Lloyd reported when the insurance policies were being reviewed, the ice-skating rink at the lower end of town was discussed about coverage for liability. Mr. Lloyd asked Council if they would sponsor the ice-skating rink since it is located on Borough property. Councilmembers are concerned who is going to supervise the activities while the rink is open. Brendyn Stager attended the meeting in support for the ice-skating rink. He is willing to do whatever possible to keep the ice-skating rink open. All of the issues to be discussed with the Borough Solicitor. President Jerome Ogden requested the ice-skating rink to be put on Monday, January 9, 2006 regular scheduled Council meeting agenda.

Borough Manager George Lloyd reviewed a few items in the Borough of Blossburg Personnel & Ethics Policy.

Another paragraph to be added under Worker's Compensation (Page 32): "Written authority or doctor's release documentation is mandatory before returning to work from absence due to Worker's Compensation, Disability or Family Medical Leave. An employee will not be permitted to begin work without a doctor's release slip stating they are competent to start work."

(Page 38): "Vacation checks may be given in lieu of taking time off. Unused vacation time can be accumulated up to five (5) weeks and paid at the same rate in which they were earned. Vacation time will be paid in succession at which it was accumulated."

Borough Manager George Lloyd asked Council about cell tower locations. Should Council consider designating one (1) location or let other cell towers go up wherever. The proposed Verizon tower on South Mountain will have the capability of adding three (3) more towers. Borough Solicitor to be contacted.

TCCCC request a letter of support to obtain the "Growing Greener II Grant – Fall Brook Tributary – Construction of Passive Treatment Systems". Council acknowledged the need to construct the passive treatment systems to treat non-AMD pollution (primarily acid rain) at the headwaters of Fall Brook and in middle Fall Brook. Stopping pollutants from entering the Tioga River will benefit local communities, as well as downstream watersheds. Motion was made to send a letter to TCCCC, stating Blossburg Borough Council's support with TCCCC in their efforts to obtain a Growing Greener II Grant was made by James Bogaczyk; second, Thomas Bogaczyk. All in favor.

**ADJOURNMENT:** President Jerome Ogden closed the meeting at 7:07 P.M.

Next Regular Council Meeting is scheduled for January 9, 2006 at 6:30 P.M.

# BLOSSBURG BOROUGH COUNCIL MEETING

## January 9, 2006

Pledge of Allegiance recited.

Council President Jerome Ogden called Blossburg Borough Council regular meeting to order at 6:30 P.M. in the Council Room of the Borough Building, 245 Main Street, Blossburg, PA.

**Attendance:** Vice-President Tonya McNamara; Councilmembers Raymond Kaminski, James Holleman, (late, Cheryl Bubacz), James Bogaczyk, (absent, Thomas Bogaczyk (in Florida)); Mayor John Backman; Borough Solicitor Patrick Barrett; Chief Ronald Steffen; Borough Manager George D. Lloyd; Borough Secretary Mary Signor; Charles Freeburg KCC Committee.

**Minutes:** The minutes of the December 12, 2005 meetings were accepted on motion of Raymond Kaminski; second, James Holleman. All in favor.

**Treasurer's Report:** Report accepted subject to audit on motion of Tonya McNamara; second, James Holleman. All in favor.

**Bills:** Bills to be paid on motion of Raymond Kaminski; second, James Bogaczyk. All in favor.

**Guests:** None present.

### **Reports:**

(A) **NPHS Students:** No student present. No student was interested in representing NPHS this year.

(B) **KCC:** Charles Freeberg reported the organization's regular checking account balance is \$1,415.66.

Mr. Freeberg will present a detailed list of expenses next month.

More chairs were purchased from the American Legion Post 572.

Materials for remodeling the kitchen are bought.

(C) **Committee Business Development:** Blossburg V.I.B.E. (Visions in Business and Entertainment)

No meeting was held in December. The next meeting is scheduled for January 18, 2006.

V.I.B.E. received their 501 (c) (3).

Since several members of V.I.B.E. constructed an ice-skating rink on the Steffen property owned by the Borough with permission from the Mayor, Tonya McNamara presented an ice-skating rink information sheet, at this time.

Tonya McNamara reported the weather hasn't been cooperating to keep the ice-skating rink in operation.

Borough to be the sponsor for the ice-skating rink. Borough Solicitor Patrick Barrett suggested the Borough insurance company to be notified. Signs will be posted with hours and rules. Volunteers to work out supervision.

**Reports:**

(D) **Mayor:** Nothing to report.

(E) **Police:** Everyone has received a copy of the Police Report.

The Police Report was accepted on motion of Cheryl Bubacz; second, James Bogaczyk. All in favor.

Officer Robert Scott didn't finish his 2005 certification. He is suspended at present time.

Mansfield Borough has increased Officer Chad Buttorff's hours for part-time duties.

Police Department switched from low to high band radios. A new antenna was installed at the Borough Building.

(F) **Police Committee:** Nothing further to report.

(G) **Borough Manager:**

Borough Manager Report accepted. Motion of Cheryl Bubacz; second, James Holleman. All in favor.

The Emmanuel Church located at 304 Ruah Street is up for sale. There is an interested buyer who would like to change the church into a two (2) family dwelling. Council adopted the New Zoning Map on February 14, 2005. Due to an oversight, the church was not identified as S-1, but kept at R-2, like surrounding area (R-2 family residences – S-1 park, churches, school, cemetery). If property is sold to interested buyer, four (4) off street parking spaces must be available for a two (2) family dwelling. A layout of the proposed diagonal parking was presented for review.

The Mack truck, which was purchased for hauling garbage, needs a DEP sticker before it is allowed to haul to NTSWA. The DEP sticker has been applied for.

The sluice on Seymour Street, which Bradley Pequignot uses to cross creek to get to his off street parking area, is too small causing flooding when there are heavy rains. Borough Engineer Scott Bray studied the upstream area and reported a 6' diameter pipe is needed. The pipe that is being used now is 3' to 4' diameter. Council recommended Mr. Pequignot be contacted requesting him to buy a larger pipe and apply for the permit. The Borough would install the new pipe.

(H) **Planning Commission:** No meeting.

Zoning Hearing Board: No meeting.

(I) **Recreation:** No meeting.

(J) **Fire:** No report received.

Councilmembers on Fire Committee: Tonya McNamara, Raymond Kaminski and Cheryl Bubacz.

Fire Department meetings are held the fourth Monday of the month. Ambulance Association meeting are held the second Monday of month.

(K) **Television:** Board meeting tomorrow night.

**Reports:**

L) **Library:** New HAVC system is installed.

(M) **Street Committee:** Nothing to report.

(N) **Budget:** Nothing to report.

**OLD BUSINESS:**

1. **Evaluation:** Remove from agenda. Motion of Raymond Kaminski; second, Cheryl Bubacz. All in favor.
2. **Minor Sub-Division/Cul-D-Sac:** Borough Solicitor is working on Deed of Dedication.
3. **Additional Railroad Property:** Tax Sale of old railroad property of 6.72 acres, purchased by the Borough, was to be sold on September 26, 2005. Borough Solicitor is working on.
4. **Electric System Assessment:** Borough Solicitor is working on.
5. **Home Occupation:** Proposed Home Occupation Ordinance has been amended. Ready to advertise.
6. **Williamson Commercial Park Access Street:** Ordinance is done. Needs review by Council then advertised.
7. **Building Permit Fees / Rental Inspections:** New rates to be advertised. Borough Solicitor to get with George Lloyd for more information.
8. **Ward Manufacturing Petition Requesting Zoning Change:** Ordinance is done. Needs review by Council then advertised.
9. **Cell Tower Ordinance:** Nothing at this time.
10. **Attorney Fee Ordinance:** Ordinance is done. Needs review by Council then advertised.

**NEW BUSINESS:**

1. **Speaker Telephone Voting:**

Borough Solicitor Patrick Barrett suggested a policy or resolution is written up allowing absentee Councilmembers, under certain circumstances, to vote or participate in Council meetings while out of the area. Councilmembers agreed to have a resolution written up.

2. **Resolution to Sell Former Borough Building:**

Motion that the Borough of Blossburg has accepted the bid of Brendyn Stager and authorization to sign the deed and any other documents was made by Raymond Kaminski; second, James Bogaczyk. All in favor.

**NEW BUSINESS:**

**3. Appointments:**

Appointment of Pennsylvania Municipal tax Collector – 1.7% Wage Tax: Pennsylvania Municipal Service (PA MS); motion of James Bogaczyk; second, Tonya McNamara. All in favor.

Appointment of Borough Engineer: William S. Bray, P.E.; motion of Raymond Kaminski; second, Cheryl Bubacz. All in favor.

Appointment of Borough Auditor: Lisa Guthrie; motion of Cheryl Bubacz; second, James Bogaczyk. All in favor.

Appointment of Borough Solicitor: Patrick Barrett III; motion of Raymond Kaminski; second, Tonya McNamara. All in favor.

**Reappointment of Various Board Members:**

Reappointments will be done at the first Council meeting in January the following year of the "Last Term Year".

**PLANNING COMMISSION:**

*(4-YEAR TERMS)  
(NO MORE THAN TWO (2) REPLACED IN  
ONE CALENDER YEAR)  
(ALL TERMS STARTED 2006)*

**David Darby (Chairman)** *Last Term Yr. 2009*  
**Coral Stocum (Vice-Chairperson)** *Last Term Yr. 2008*  
**Deb Everett (Secretary)** *Last Term Yr. 2007*  
**Caroline Thomson** *Last Term Yr. 2006*  
**Glenn Bastian** *Last Term Yr. 2006*

Motion of James Bogaczyk; second, Tonya McNamara.  
All in favor.

**SHADE TREE COMMISSION:**

*(COMMISSION EST. 1972 – NO TERM LIMITS)*

**Raymond Kaminski** *Last Term Yr. 2008*  
**Martha Bastian** *Last Term Yr. 2007*  
**Janford McCauley** *Last Term Yr. 2006*

Motion of James Bogaczyk; second, Cheryl Bubacz.  
All in favor.

**MUNICIPAL AUTHORITY: (5 Yr. Terms)**

**Frank Wasowicz (Chairman)** *Last Term Yr. 2007*  
**Michael Stoudt (Vice-Chairman)** *Last Term Yr. 2008*  
**David Jones (Secretary)** *Last Term Yr. 2010*  
**Benjamin F. Jones (Treasurer)** *Last Term Yr. 2009*  
**John Eckman** *Last Term Yr. 2006*

Motion of Tonya McNamara; second, James Bogaczyk. All in favor.  
Motion of James Bogaczyk; second, Raymond Kaminski. All in favor.

**RECREATION BOARD**

**SIX (6) BOROUGH MEMBERS:**

*(5-YEAR TERMS)*

**MAYOR John E. Backman** (Non Voting)  
**George D. Lloyd** – Permanent  
**Tom Dickinson (Secretary)** *Last Term Yr. 2008*  
**Raymond Kaminski** *Last Term Yr. 2007*  
**James Bogaczyk** *Last Term Yr. 2010*  
**Thomas McNamara** *Last Term Yr. 2008*  
**Joyce Lloyd** *Last Term Yr. 2006*  
**Lisa Frederick** *Last Term Yr. 2009*

Motion to reappoint James Bogaczyk to Recreation Board was made by Raymond Kaminski; second, Cheryl Bubacz. All in favor.

**ZONING BOARD:**

*(5-YEAR TERMS)*

**Daniel Harman (Chairman)** *Last Term Yr. 2010*  
**Jeff Manikowski (Secretary)** *Last Term Yr. 2009*  
**Loretta Steffen** *Last Term Yr. 2006*  
**Kathryn Brooks** *Last Term Yr. 2008*  
**Jeffrey Kriner** *Last Term Yr. 2007*

Motion of Cheryl Bubacz; second, Raymond Kaminski.  
All in favor.

**RECREATION BOARD**

**THREE (3) STSD MEMBERS:**

*(TERM SET BY RESOLUTION OF COUNCIL)*

**Richard Hall** – Term 2006  
**Terry Osborne** *Last Term Yr. 2006*  
**William Swope** *Last Term Yr. 2009*

**ANNOUNCEMENTS:**

1. **TIOGA COUNTY ASSOCIATION OF BOROUGH'S DINNER MEETING WILL BE HELD THURSDAY, JANUARY 19, 2006 AT THE WREN'S NEST RESTAURANT, 102 WEST WELLSBORO STREET, MANSFIELD, PA. SOCIAL HOUR BEGINNING AT 6:00 P.M. WITH A DINNER AT 7:00 P.M. R.S.V.P. BY FRIDAY, JANUARY 13, 2006.**

**ADJOURNMENT:** President Jerome Ogden closed the meeting at 8:37 P.M.

Next Regular Council Meeting is scheduled for February 13, 2006 at 6:30 P.M.

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Mary C. Signor, Borough Secretary